

**FIRST UNITARIAN CHURCH OF WILMINGTON, DELAWARE**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**August 14, 2016**  
**7:00 pm to 9:10 pm**

**PRESENT:** Jenny Brown, Rev. Roberta Finkelstein, Donna González, Anna Hamilton, Bill Hardham, Marilyn Hyte, Jacqueline Kairis, Phil Krape, Becky Laster, Linda Sanders (Linda participated via a video link.)

**ABSENT:** Steve Cohen

**(Note that the sentences in bold are work assignments.)**

**OPENING**

- Marilyn will place items toward the beginning of the agenda that involve Roberta's participation to allow Roberta more efficient use of her time.
- Marilyn asked that only decisions will be recorded in the minutes.
- At the next Board retreat Marilyn recommended that we take the time to record our decisions and vote on the them so that we have a common understanding of what we decided.
- Jenny lit the chalice and provided centering words.
- Jenny is the process observer.
- **Marilyn asked that we check the card list every month so that we are prepared to sign the cards.**

**GOVERNANCE AND BOARD LEADERSHIP**

- We discussed the information Phil and Bill provided from the Board Governance training led by David Pyle.
- Money is available for members to attend UU conferences and seminars. Marilyn encouraged us to attend and for us to encourage church members who may be candidates for the Board to attend, also so that they better understand the work that they may be doing on the Board.

**CONSENT AGENDA**

- **The consent agenda was approved.**

**POLICY GOVERNANCE SCHEMATIC**

- **Phil will add a box to the schematic that includes the Annual Vision of Governance.**
- **Phil will edit the Annual Vision of Ministry box to read as written in the Board Retreat minutes.**
- **The current AVM will go through June 30, 2017.** Roberta's goal is to complete the analysis of the entire membership process by February. The plan will be presented during the summer.
- **Safer Congregations box will be taken off, because it is a policy being developed by a team led by Roberta.** The team will present a draft policy to the Board. The implementation will be done by staff.

**BOARD WORK PLAN**

- **The Strategic Plan report will be on the Board agenda for September and January.**
- **Becky will send the final version of the Strategic Plan to Board members.**
- The Board is planning a World Café in January, with the following tentative format: One during a weekend, one in the evening, and one in the daytime. For this year, these Big Question discussions will replace the Coffee Hour Chats the SP Team usually organized and held in the spring. **Questions presented need some editing with the goal of less complexity. The Board**

- will conduct a simulation of a World Café before January.
- **The membership update by Suzanne Perry and Nancy Pinson will be removed from the Board Work Plan. Instead, it will go to the Strategic Planning Committee. Marilyn will advise Suzanne and Nancy.**
  - **Debbi Zarek will report to the Executive Team, not to the Board.**
  - **Bill and Linda agreed to collaborate on a process to discuss Ends with the board.**

### **BOARD RETREAT- BIG QUESTION FOR CONGREGATION**

- **Board members are to send their suggestions to Jacqueline and Donna based on the draft proposal presented.**
- It was suggested that board time would be needed for the Big Questions and the World Cafe rather than processing the Ends in general this fall. The Ends discussions could be delayed until after World Cafe process is complete.
- **Donna will send the link to the World Cafe website.**

### **SOLAR PANELS**

- Phil presented a project update recently presented to the ET who felt we would need some time to complete other projects before tackling the solar project. A team will be needed to help with a number of tasks including calling churches and others that have solar panels...

### **CLOSING**

Jenny reviewed our process and gave closing words.  
The meeting was adjourned at 9:10 pm.