

**FIRST UNITARIAN CHURCH OF WILMINGTON, DELAWARE
BOARD MEETING MINUTES**

MEETING: Board of Trustees Meeting, June 20, 2016, 7:00 pm- 9:00 pm

MEMBERS PRESENT: Marilyn Hyte, Linda Sanders, Becky Laster, Jacqueline Kairis, Donna González, Anna Hamilton, Jenny Brown, Bill Hamilton, Phil Krape

NON-MEMBERS ABSENT: Rev. Roberta Finklestein, Steve Cohen

Recording secretary- Donna, Process Observer- Marilyn, Centering- Marilyn

(Note that the sentences in bold are highlighted to alert you to work assignments.)

OPENING

Marilyn reviewed the agenda, lit the chalice and shared centering words.

Due to server problems, the treasurer's report will be available for next month's meeting

BOARD CHECK-IN QUESTION

- Each board member responded to the question, “What has made you feel proud about our church in the past month?”
- We agreed to send 'Thank You' cards this month to Jeff Lott, Jim Davis, Richard Speck, and Rev. Roberta for their recent contributions to the work of our church. **Judy Govatos and Marie Oakberg will be thanked next month for their contributions to the Black Lives Matter initiative.**

CONSENT AGENDA

- May 2016 Board Meeting Minutes
- ET Incidental Report
- Summer Worship Calendar
- Pastoral Coverage for July

The content of the items on the Consent Agenda were accepted by all members of the board.

YOUTH LIASION UPDATE

- Samantha Dickerson has withdrawn from the youth liaison position to the board. Marilyn has asked the youth group, through Catherine Williamson, whether they would like to nominate another member of the youth group and Catherine will let the board know.

STRATEGIC PLAN UPDATE

- Status and next steps Becky and Linda presented the Strategic Plan Monitoring Report for the third Quarter: January 1- March 31, 2016. The board accepted the report.
- Define board actions (if needed)- **The next report will be presented in July by Linda, Becky, and Phil.**

FINANCE COMMITTEE UPDATE

- Update status of committee – Anna presented her report on Governance Policy #9, which was

approved by the board.

Anna shared information on the Heritage Fund, which is invested in the fund of the Unitarian Universalist Association, UUCEF

- Define board actions- Anna stated that she and Barry Marrs are the only two members of the committee. Anna will recruit more members from the board and from the congregation. Donna Gonzalez will consider joining team.
- Marilyn to connect with Marina and obtain access for Anna to receive bank statements, ideally online.
- Anna will review current financial investment policies for Heritage fund and capital campaign fund and offer upgrades as needed

POLICY GOVERNANCE TRAINING

- Update on NYC Conference focusing on the work of Dan Hotchkiss- Linda and Jenny attended. He recommended that a board spend 50% planning/visioning, 20% on oversight, 15% on policy-making, and 15% on board development. Linda reviewed board minutes and estimated that our board's percentages have been 25% visioning, 20% oversight, 10% policy-making, and 30% board development. Linda recommended that the board have its 2017 retreat in June, focus on visioning and developing “open questions”, and then in the fall engage church membership in “holy conversation”.
- Training needs for the Board- See second bullet below
- JPD August training session – Phil and Bill will be attending.
- Training ideas from Suzanne Perry-She has offered to conduct training to our board meeting on topics we choose. Suzanne will keep us informed of online training opportunities including webinars from UUA. **Board members are asked to submit suggestions for training and training resources. Deb Zarek (nominating chair) and Marilyn are meeting to discuss a calendar of training for prospective board members so they will better understand the role of a member of the board. Marilyn will meet with Rev. Roberta to arrange training on policy governance. All board members received a copy of the Hotchkiss book, Governance and Ministry and are asked to read the book over the next month. in preparation for the training.**

BOARD LEADERSHIP ROLE

- Example of board role from Jacqueline- she will provide training and support for the Welcome Team and the ushers.
- What is board role (if any) ? Jacqueline will be volunteering to do this as a member of the congregation since training of church members is the responsibility of the ET and not of the board.

SAFER CONGREGATIONS TEAM

Bill reported that the team is close to completing its' report and will be presenting it to the Executive Team. Once they receive the approval of the E.T., the report will be shared with the board. Some recommendations may require the approval of the board.

LINDA SANDERS QUESTION

Linda would like the church to display a rainbow flag—she will take her suggestion to the ET

CLOSING

Marilyn

- Reviewed the follow-up items from tonight's meeting.
- As the process observer, stated that the meeting went well.
- Provided closing words and adjourned the meeting at 9 pm