

FIRST UNITARIAN CHURCH OF WILMINGTON, DELAWARE
BOARD OF TRUSTEES MEETING MINUTES
September 19, 2016
7:00 pm to 9:00 pm

PRESENT: Rev. Roberta Finkelstein, Donna González, Bill Hardham, Marilyn Hyte, Jacqueline Kairis, Phil Krape, Becky Laster, Linda Sanders

ABSENT: Jenny Brown, Steve Cohen, Anna Hamilton

(Note that the sentences in bold are work assignments.)

OPENING

- Marilyn reviewed the agenda.
- Jacqueline provided centering words and is the process observer.

CONSENT AGENDA

- Aug 2016 Financials(Steve)
- Aug 2016 meeting minutes (Donna)
- EL #5, #8 (Roberta)
- GP #1 (Linda)
- Updated Policies dated 9/7/2016 (Marilyn/Linda). Note that we are approving the report, but not the updated policies as yet.
- The Safer Congregations Policy draft (Roberta) was moved to next month's consent agenda so that Roberta can review the requested changes with her team and share them with the Strategic Planning Committee.
- The consent agenda was approved.

STRATEGIC PLAN COMMITTEE

- 4 th Quarterly Report -June 30 2016 was approved.
- Membership Report—7/22/2016
 - These reports generated data based on prior requests. Membership reports will now be sent to strategic plan committee
 - Following a brief discussion there were no future requests by Board members.

POLICY GOVERNANCE COMMITTEE

- The committee has developed a process to update policies beyond the positive language changes:
 - Positive language changes and other simple edits were presented at this Board meeting on the Consent Agenda. G.P.s will be presented in October, E.L.s in November and B.E.T.L.s in December. Discussions about these can go on beyond these dates.
 - The Bylaws will be presented in January on the Consent Agenda and will consist of simple edits. Others will follow on a schedule to be determined.
 - The committee believes that upgrading Policies and Bylaws to support the current Values, Mission and Ends is the most efficient way to move forward rather than engaging in a lengthy process to redo them first.
 - **The Policy Governance Committee will meet with the Executive Team to discuss their proposed changes to the Executive Limitations policies.**
- Revised document Aug 9, 2016 is our NEW MASTER for First UU policies (see consent above) going forward. **All previous versions should be removed from our individual files**

and replaced with this new document. Marilyn will inform Marina to substitute the new master in place of the one currently on the church website.

BIG QUESTION FOR CONGREGATION

- Status update- Becky, Jacqueline, and Donna presented a draft of the World Café process to gather ideas from the congregation about Strategy M in the Strategic Plan. The two big questions and the format for the pilot workshop were shared.
- Workshop logistics- The purpose of the pilot workshop is to allow us to improve the process before we have the three congregational workshops in January.
- **Board roles- Board members are asked to participate in the pilot.** Some of the members of the Strategic Planning Committee and the Board have signed up.
- **Roberta has asked one member of this committee to meet with the staff to explain the goals and process.** It was suggested that we ask the staff for the names of members of their teams so they can be personally asked to participate in the January workshops.
We will be developing a list of congregation members to personally invite who have shown a strong commitment to the church.
- Board practice process-when?- Dates of the availability of Brunner Chapel for the pilot and who can attend are in the process of being determined. Board and the SPC members will be notified of the date and time that best meets most people's availability.

ADMINISTRATIVE

- Thank-you –signing cards will occur at the end of our meetings.
- Safer Congregations—Donna is board representative
- Misc. key upcoming dates:
 - **The Board chair will notify Marina that the Board will be purchasing a table for ten at the NAACP banquet on November 6, 2016. It will be held at the Doubletree Hotel at 8th and King St. Funding will come from Board funds and from donations.**
 - **October 16 the Board will be host for the hospitality table in Parish Hall after the service. An organizer is needed.**
 - **February 10 the Board will be in charge of the potluck and program.**
 - **February 12 we will be hostessing the Sunday hospitality table.**
- **Marilyn handed out the Follow up Items from previous Board meetings and has asked all who are owners on the list to please send her an update.**

CLOSING

- Process observer review by Jacqueline who kept us on track.
 - Closing Words by Jacqueline
 - Adjournment
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