


20-July 2020 Board Meeting Minutes

- In attendance: Leslie, Travis, Tracy, Cinda, Renee, Mike, Phil, Steve, Seth,
 - Attendees joining late: Deb joined 7:08pm, Carmen joined at 7:33pm
 - Quorum achieved
- Meeting called to order: 7:05pm; adjourned: 7:55pm

| TIME | LEADER | ITEM | DOCUMENTS ATTACHED FOR REVIEW |
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| 7:00 pm | Leslie Cinda | <p>Opening (7:05)</p> <ul style="list-style-type: none"> • Agenda Review • Chalice Lighting and Centering Words <ul style="list-style-type: none"> ◦ Opening words - excerpt from Keep Going: The Art of Perseverance by Joseph M. Marshall III • Process Observer | Agenda |
| 7:10 pm | Leslie | <p>Consent agenda (7:10)</p> <ul style="list-style-type: none"> • June meeting minutes. • Financial Reports. • Incidental Reports. <p>- Discussion on incidental report: (1) Expressed desire to get task force in place sooner than later, (2) question around current capacity at EEC now that fully open.</p> <p>-Debrief on financials: (1) ample cash on hand, (2) may not need to file a report to get our loan forgiven due to low dollar amount, (3) reserves are in a good place. Transition is ongoing from Steve to Seth. Steve and Marina are looking to reduce number of line items to clean up the budget (excluding defunct initiatives).</p> <p> Motion made to pass consent agenda; motion was seconded. Vote to pass consent agenda was unanimous among attendees.</p> | June Minutes - Final Financial Reports under separate cover from Seth Incidental Report under separate cover from Leslie |
| 7:15 pm | Leslie | <p>Board Education (7:15)</p> <ul style="list-style-type: none"> • Settled Minister Annual Review <p>Review form jointly selected by Board co-presidents and Rev. Pam</p> | Annual Review Form |

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| | | <p><input type="checkbox"/> ACTION: Each Board member is asked to fill out a copy of the circulated annual review form and return it to Leslie 2 weeks prior to next board meeting (due 3-Aug).</p> <ul style="list-style-type: none"> • If there is no comment on any of the sections or a feeling that no response can be given, please leave it blank. | |
| 7:30 pm | Travis | <p>Church Online Operations Update (7:20)</p> <ul style="list-style-type: none"> • Reopening projections/Issues <p>To-be-formed COVID task force will explore concepts of re-opening. A range of views exists in our congregation, including those who wish to move more quickly. Board will be looked to for support in keeping our congregation safe given our demographics. Suggested to balance our mission with the re-opening strategy.</p> | |
| 7:45 pm | Renee Cinda | <p>Previous Meeting Action Item Updates (7:25)</p> <ul style="list-style-type: none"> • Library Team <p>There is still angst about the move, although the move is in progress. Are there ways we can get more people connected to what is in the library?</p> <ul style="list-style-type: none"> • Virtual Coffee Hour <p>(1) Reflections on the coffee hour we had: Feedback was positive. Breakout rooms afforded the opportunity to talk to people we might not have regularly connected with at church, but do we want to do that every time as general discussion was equally as interesting. It encouraged connection that many may be missing.</p> <p>(2) Future coffee hours? Response is supportive to continue with these. Are there ways the breakout rooms could also be curated according to discussion topic? The informational update at the beginning was an effective method for communication; music search committee is hoping to be able to provide another update. Consider mixing up the formats for variety.</p> <p><input type="checkbox"/> Action: Cinda will look into ways to look into creating breakout rooms by topic; it may require pre-registering for a topic of interest. Cinda will come up with a plan.</p> <p><input type="checkbox"/> ACTION: Cinda to set-up the next two coffee hours for 26-July and 23-Aug (GA de-brief).</p> | |

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| | | <p>For consideration: What would it take to move to more frequent coffee hours (even weekly)? Need to consider the logistics angle. What does "hosting" look like?</p> <p><input type="checkbox"/> ACTION: Add this to the retreat as a discussion topic. Please come prepared to discuss, looking at a 3mo timeframe:</p> <p><input type="checkbox"/> ACTION: Phil will look into the cost to have a separate account dedicated to this purpose to avoid conflict with the main church account, taking into account attendee number.</p> <p><input type="checkbox"/> ACTION: Cinda to examine what more frequent coffee hours would need from an AV support aspect.</p> <p><input type="checkbox"/> ACTION: Renee will reach out to committee heads to gauge level of interest for participation/inclusion.</p> | |
| 8:05 pm | Leslie | <p>Administrative (7:48)</p> <ul style="list-style-type: none"> • Work plan 2020-2021 <p>Board retreat is 1-Aug from 9-12; Zoom sent out by Travis.</p> <p>Agenda: Time is set aside to do some learning around boundary-setting from a UUA representative. We will do AVG/AVM. Phil will give a history of the strategic plan project as well as a look forward to the next stage.</p> <p>Next meeting: Phil is process observer, Steve/Seth to provide financial update.</p> | Workplan |
| 8:10 pm | Cinda | <p>Closing</p> <ul style="list-style-type: none"> • Process observer review <ul style="list-style-type: none"> ○ We were ahead of schedule but doubled the time in library team and coffee hour discussion. • Closing Words <ul style="list-style-type: none"> ○ Closing from same source as Opening. | |
| 8:15 pm | Leslie | <p>Adjournment</p> | |